

Debra Woods Hamilton

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Born: 21 Aug, 1958, Monroe, Ohio, US Citizen
Married to Jerry Hamilton, we have five grown children

TECHNICAL WORK HISTORY

- 1990-91 *WordPerfect Corporation, Orem Utah*
Customer Support Operator - provided technical support to customers using WordPerfect software. Trained on networks, hardware and all WPC software programs, plus support techniques and software.
- 1991 *ecLearning, Orem, Utah*
Developed original custom curriculum for client training on WordPerfect. Presented all-day training seminars to professional client base.
- 1992 *Church Education System, LDS Church, Orlando, Florida*
Assistant to Regional CES Coordinator for Central Florida, for The Church of Jesus Christ of Latter-day Saints. Developed filing system for student/teacher enrollment and grading systems - prepared training material for teachers, prepared monthly expense reports, payroll, attendance reports to submit to area office. Corresponded with faculty regarding upcoming meetings and reports etc. Used WordPerfect, DataPerfect, and Printshop on a PC platform.
- 1993 *Separation Technology, Inc. Altamont Springs, Florida*
Performed customer service for a medical device manufacturer, including sales, and arranging for maintenance and repair of devices. Prepared customer database, designed order forms, trouble tickets, and repair tracking forms - prepared monthly sales, inventory and repair reports on custom corporate accounting software on a PC platform.
- 1994-5 *Colonial Mutual Funds, Longwood, Florida*
Served regional mutual funds wholesaler in administrative functions including preparation of sales materials, setting appointments, travel arrangements, expense reports, customized weekly fund performance charts, creation of custom sales presentations, weekly sales reports, and published monthly newsletters. Use of WordPerfect, PowerPoint, and other corporate software on a PC platform.
- 1995-97 *Software Design & Development, Longwood, Florida*
Recruited candidates for contract and permanent employment in software positions throughout the United States. Responsible for web advertising of listed job openings, standardizing all résumés and submitting candidates to potential employers, maintaining résumé database. Used Microsoft Word, Excel, and other

database software on a Macintosh operating system.

- 1998-present *Self-employed Author and Web Editor, Florida and Utah*
Designed and developed successful special interest information and commercial website that boasts over 45,000 visitors per month. Developed and published a paid subscription online monthly E-zine. Extensive use of HTML editors including Macromedia Dreamweaver; FTP managers, graphics programs including Adobe Photoshop, Macromedia Freehand, Macromedia Flash and Corel Draw. Savvy with search engines, domain registration, web hosting, e-commerce solutions, and web advertising. I have additionally served as web designer/master several other commercial and organizational websites for various clients.
- 2000-01 *Utah Career College, Salt Lake City, Utah*
Taught adult classes in Macintosh Operating System, Microsoft Office, HTML, and Film Directing. Other responsibilities included development of curriculum, grading system, course tests, and faculty training.

CREATIVE WORK HISTORY

- 1985-86 *Children's Performing Arts Studio, Olympia, Washington*
Developed curriculum for and taught drama classes for children, writing and directing and designing plays/performances.
- 1989-92 *Pioneer Theater Company, Salt Lake City, UT*
Professional actress for an Actors Equity House theater.
- 1993-94 *Young Artist Academy, Longwood, Florida*
Developed curriculum for and taught art and drama classes for children, writing and directing and designing plays/performances.
- 2002-03 *South Jordan Arts Council, South Jordan, Utah*
Developed curriculum for and taught drama classes for children, writing and directing and designing plays/performances.
- 2003-03 *Sunshine Generation, Saratoga Springs, Utah*
Taught song and dance performing group for children.
- 2003-04 *Villa Youth Theatre, Springville, Utah*
Director of Youth Theatre programs. Developed curriculum for and taught drama classes for children, writing and directing and designing plays/performances.
- 2003-04 *Professional Actress - Firehouse Theater - Kaysville, Utah/Villa Theater, Springville, Utah*
- 2006 *Stained Glass Teacher, Saratoga Springs, Utah*

Taught beginning stained glass course.

EDUCATION

Talawanda High School, Oxford Ohio 1976 - graduated with honors
Ricks College, Rexburg, Idaho AA, Theater major 1978 - graduated with high honors
Brigham Young University, Provo, Utah BA in Theater Arts 1989
Utah Community College, Provo, Utah - software training courses in WordPerfect, 1990
SAK Comedy Lab - Orlando, Florida - Improvisation Course, 1995
Seminole Community College - Longwood, Florida - Stained Glass Course, 1995
University of Utah, Bountiful Campus - Hand-built Ceramics Course, 2001

AWARDS

Honor Society, and several academic achievement awards in high school
Best Actress Award, Talawanda High School, 1974, 75, 76
Blue Ribbon in Art, Butler County Fair, 1974
All-American Music Award, Talawanda High School, 1976
Best Actress in a Leading Role, Brigham Young University, 1989

BOOKS

WordPerfect Tips & Tricks, 1991 - 100 page training manual

Primary Scripture Search Volume I - Discovering the Hidden Treasures of the Scriptures. 1997, Richard Maher Associates, publisher. 64 page children's workbook.

Primary Scripture Search Volume II - My Garden of Faith. 1998, Richard Maher Associates, publisher. 64 page children's workbook.

Seminary Scripture Search Volume I - Power Tools of the Doctrine & Covenants, 1998 Richard Maher Associates, publisher. 90 page workbook for teens.

Primary Scripture Search Volume III - Understanding My Baptismal Covenant. 1999, Richard Maher Associates, publisher. 75 page children's workbook.

Seminary Scripture Search Volume II - Old Testament Hall of Fame, 1999, Richard Maher Associates, publisher. 90 page workbook for teens.

INTERESTS

Art

I have been studying art since I was a young child, taking every art course offered by the public schools for 12 years, community art classes, and University art classes for children all during my youth. As an adult, I studied art at Brigham Young University, Seminole Community College and the University of Utah. But much of my skill has been self-taught. I draw, paint and sculpt. I do cake decorating, floral design, stained glass windows, costume design, set design, puppet-making, needle work, furniture refinishing, furniture re-upholstering, mural painting, illustrating, calligraphy and computer graphics for personal, organizational and commercial needs.

Music

I have been studying music since a young child. I have taken vocal music courses and sung in school, church and community choirs since high school. I played the clarinet in elementary, Jr and High school and at Brigham Young University. I also played the cymbals and sousaphone in the BYU Marching Band. I write and compose music. I have directed many children's choirs.

Theater

I have been in over 40 stage productions since the age of 14. The first high school play I was in, I was invited to design the scenery, and I have been doing so ever since. I love and am skilled at every aspect of theater, including performing in straight and musical theater productions, comedies and dramas at all levels. I design sets, costumes and props and create puppets. I have experience with stage lighting and sound. I have written many scripts and directed many plays. I have taught drama to children for many years. I have done voice over recording for a number of projects. I have been a few films. I prefer the stage to film, but am interested in television.

Writing/Publishing

I started on the school newspaper staff in Junior High School, and have published many newsletters for many organizations over the years. I write poetry, songs, plays, speeches, technical manuals, family histories, journals, web pages and short stories. I am a prolific journal writer.

Family History

I have been fascinated with my ancestry since I was a small child. I studied genealogy in college and through courses offered at church. I have been compiling family history records for my own family and now for my husband's family. I have become adept at using the internet for research.

Nature/Science

I love being in nature - mostly as an observer rather than as a sportsman of any kind. Living in Utah provides a rich opportunity for seeing incredible natural beauty - and I love living on the west shore of Utah Lake, with views of mountain

ranges both east and west, the lake and wetlands just out my door. I am fascinated with wildlife, geologic formations, and plant life. I am interested in physics, biology, geology, various forms of engineering, astronomy, oceanography, technology in its various forms.

Reading

Notice that this is the last thing on my list. I hated to read as a child. I enjoyed being read to, but I much preferred doing something active than sitting still with a book. I can barely tolerate text books. But as a parent, I began reading to my children and discovered that it was fun! I prefer biography, but enjoy fiction writers such as Charles Dickens, Jane Austin and Michael Crichton,

WEB DESIGN

I have designed the following websites that are still currently viewable:

<http://latter-dayvillage.com>

<http://coriconnors.com>

<http://debrawoodshamilton.org>

<http://childrenstheaterlinks.org>

<http://jhamilton-attorneyatlaw.com>

<http://utahmediationservices.com>

<http://juliadavisallen.com/>

<http://www.utahlake.org/mvss/>

<http://utahlake.org/ssbc/>

<http://jackiechild.com/>